



KALBIS UNIVERSITY

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Jakarta, 13 Januari 2025

No : 028/FB-STU/UK/I/2025

Hal : Penugasan Mengajar Semester Genap Tahun Akademik 2024/2025

Lamp : -

Yth. Bapak Dr. Andrian, S.E., M.M. (L25701)
Dosen Universitas KALBIS

Dengan hormat,

Sehubungan dengan kegiatan perkuliahan Semester Genap Tahun Akademik 2024/2025 di Universitas KALBIS, yang akan dimulai pada hari Senin tanggal 03 Februari 2025, maka kami sampaikan jadwal mengajar adalah sebagai berikut:

No.	KELAS	KMK	MATA KULIAH	SKS	HARI	JAM
1.	02PAMM	MM0053	Financial Management	1,5	Sabtu	10.40 - 13.10
2.	02PAMM	MM0313	Human Resources Management	3	Sabtu	14.00 - 16.30
3.	02PAMM	MM0473	Marketing Strategy	3	Kamis	19.00 - 21.30

Demi kelancaran berlangsungnya proses belajar mengajar, kami harapkan kehadiran Bapak minimal 15 menit sebelum perkuliahan dimulai. Mengenai hal-hal yang bersifat teknis dalam pelaksanaan perkuliahan, Bapak dapat menghubungi Ketua Program Studi.

Demikianlah surat penugasan ini kami sampaikan. Atas perhatian dan kerja sama yang terjalin dengan baik, kami ucapkan terima kasih.

Hormat Kami,


Prida Ariani Ambar Astuti, S.Sos., M.Si., Ph.D
Dekan Fakultas Bisnis

Tembusan:

- Wakil Rektor I
- Wakil Rektor II



Class Information

Semester : Even 2024/2025

Class Info : 01PAMM - -

Course Code : MM0313

Course Name (ID) : Manajemen Sumber Daya Manusia

Course Name (EN) : Human Resources Management

Credit Unit : 3

Prerequisite : -

Instructor(s)		Name	NIDN/NIDK	Level
	1	Dr. Andrian S.E., M.M.	0321077102	Supervisor

Learning Delivery :

Session	Date	Delivery Format	Topic
#1	08 Feb 2025	Offline	HRM Overview
#2	15 Feb 2025	Online	HRM Overview 2
#3	22 Feb 2025	Offline	Human Resources Planning
#4	01 Mar 2025	Online	Motivasi & Kepemimpinan
#5	08 Mar 2025	Offline	Stress dalam Kerja dan Solusinya
#6	08 Mar 2025	Offline	Recruitment and Selection
#7	22 Mar 2025	Online	Class Discussion (Case Study)
#8	12 Apr 2025	Online	UTS Semester Genap 2024/2025
#9	19 Apr 2025	Offline	Memahami Kerja dalam Kelompok
#10	19 Apr 2025	Offline	Talent Management and Global Scenario
#11	03 May 2025	Offline	KEPEMIMPINAN (LEADERSHIP)
#12	10 May 2025	Online	STRUKTUR DAN DESAIN ORGANISASI
#13	17 May 2025	Online	KULTUR ORGANISASI
#14	24 May 2025	Offline	Case Study Pegase by SDV Indonesia
#15	24 May 2025	Offline	Written Analysis Case
#16		Offline	UAS Semester Genap 2024/2025

Lecture Attendance

Session	Check In	Check Out	Duration	Completed By
#1	08 Feb 2025 - 14:00:00	08 Feb 2025 - 16:05:24	2h 5m 24s	Dr. Andrian, S.E., M.M.
#2	15 Feb 2025 - 14:00:00	15 Feb 2025 - 16:30:00	2h 30m	Dr. Andrian, S.E., M.M.
#3	22 Feb 2025 - 14:00:00	22 Feb 2025 - 16:30:00	2h 30m	Dr. Andrian, S.E., M.M.
#4	01 Mar 2025 - 14:00:00	01 Mar 2025 - 16:30:00	2h 30m	Dr. Andrian, S.E., M.M.
#5	08 Mar 2025 - 14:00:00	08 Mar 2025 - 16:30:00	2h 30m	Dr. Andrian, S.E., M.M.
#6	08 Mar 2025 - 14:00:00	08 Mar 2025 - 16:30:00	2h 30m	Dr. Andrian, S.E., M.M.
#7	22 Mar 2025 - 14:00:00	22 Mar 2025 - 16:30:00	2h 30m	Dr. Andrian, S.E., M.M.
#8	12 Apr 2025 - 14:00:00	12 Apr 2025 - 16:30:00	2h 30m	Dr. Andrian, S.E., M.M.

#9	19 Apr 2025 - 14:00:00	19 Apr 2025 - 10:17:20	3h 42m 40s	Dr. Andrian, S.E., M.M.
#10	19 Apr 2025 - 14:00:00	19 Apr 2025 - 11:46:53	2h 13m 7s	Dr. Andrian, S.E., M.M.
#11	03 May 2025 - 14:00:00	03 May 2025 - 16:30:00	2h 30m	Dr. Andrian, S.E., M.M.
#12	10 May 2025 - 14:00:00	10 May 2025 - 16:30:00	2h 30m	Dr. Andrian, S.E., M.M.
#13	17 May 2025 - 14:00:00	17 May 2025 - 16:30:00	2h 30m	Dr. Andrian, S.E., M.M.
#14	24 May 2025 - 14:00:00	24 May 2025 - 16:30:00	2h 30m	Dr. Andrian, S.E., M.M.
#15	24 May 2025 - 14:00:00	24 May 2025 - 16:30:00	2h 30m	Dr. Andrian, S.E., M.M.
#16				

Student Attendance

No.	Student Info	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
1	2024205657 CHELSEA	✓	✓	✓	✓	✓	✓					✓	✓	✓			
2	2024205655 Rafi Rizkiano	✓	✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓			
3	2024205654 Teguh Hadi Winanto	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓			
4	2024205656 Yasmine Aura Zahra		✓		✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓	

Grading

No	Student ID	Student Info	Class	Assessments			Total	
1	2024205657	CHELSEA Management - 2024-1	MM0313 -	UTS	30%	90.0	Total Score	92.400000000000006
				TUGAS	20%	87.0	Grade	A
				UAS	40%	95.0	Grade Point	12.0
				KEHADIRAN	10%	100.0	Status	Passed
2	2024205655	Rafi Rizkiano Management - 2024-1	MM0313 -	UTS	30%	90.0	Total Score	90.400000000000006
				TUGAS	20%	87.0	Grade	A
				UAS	40%	90.0	Grade Point	12.0
				KEHADIRAN	10%	100.0	Status	Passed
3	2024205654	Teguh Hadi Winanto Management - 2024-1	MM0313 -	UTS	30%	90.0	Total Score	92.0
				TUGAS	20%	87.0	Grade	A
				UAS	40%	94.0	Grade Point	12.0
				KEHADIRAN	10%	100.0	Status	Passed
4	2024205656	Yasmine Aura Zahra Management - 2024-1	MM0313 -	UTS	30%	90.0	Total Score	90.400000000000006
				TUGAS	20%	87.0	Grade	A
				UAS	40%	90.0	Grade Point	12.0
				KEHADIRAN	10%	100.0	Status	Passed

Lecturer statement: I declare that this report is complete and correct

validated by Dr. Andrian S.E., M.M. on 07-July-2025 09:56:08 am